

Audit Committee – Action Plan

Agreed Action	Person Responsible	Target Date	Outcome / Progress
Update on the complaints process	Mark Haynes	November 2011	Verbal update June 2011 & report for fuller picture November 2011
Reports be submitted to future meetings of the Audit Committee: <ul style="list-style-type: none"> • Climate Change • Update report on CSC (complaints) • ICT detailed plan and progress 	Lucy Pledge	November 2011	Ensure that follow up reports as required by the Committee are submitted by responsible officers

Completed Actions			
Putting People First Update – update on ICT risks and transformation programme	Peter Gittins & Peter Duxbury	Sept 2010 Dec 2010	In work plan
Update on Gainsborough Learning Disability Service following the January 2011 staff meeting.	Peter Gittins	31 st January 2011	Production of a briefing paper for the Committee
Update on outstanding recommendations from the 13 th December Audit Committee report	Lucy Pledge	31 st January 2011	Production of a briefing paper for the Committee
Update from Children’s Services on the criminal injury compensation claims report.	Janice Spencer	31 st January 2011	Production of a briefing paper for the Committee

Audit Committee – Work Plan

APPENDIX B

21st March 2011	26th April 2011	13th June 2011	11th July 2011	19th September 2011
1. External Audit Plan – Lincolnshire County Pension Fund 2010/11	1. Maintaining Good Governance in the challenging times ahead	1. Internal Audit progress report against 2010/11 & 2011/12 plans.	1. Update on Business Continuity Management	1. Internal Audit progress report against 2011/12 plan
2. External Audit Plan – Lincolnshire County Council 2010/11	2. Future proofing the Councils Internal Audit Service	2. External Audit progress report	2. Review of the system of internal audit	2. progress on the Counter Fraud Plan
3. External Audit Progress Report	3. Review of the Council's Governance arrangements	3. Annual report on the Counter Fraud plan	3. Schools financial control environment	3. Analysis of outstanding high recommendations
4. External Audit Certification of Claims & Returns – Annual Report 2009/2010	4. Review of councils Health and Safety arrangements	4. Draft statement of accounts 10/11	4. Update on Corporate Risk – Failure to adapt to climate change	4. Whistle blowing Annual Report 2010/11
5. Internal Audit progress report against 2010/11 plan.	5. Annual Risk Management Report	5. Annual Governance Statement	5. Lincolnshire Audit Forum	5. Progress report on strategic risk management
6. Analysis of outstanding high recommendations	6. Register of gifts & hospitality	6. Internal Audit Annual Report	6. Audit Committee work plan	6. Review of the council's governance arrangements
7. Progress on the Counter Fraud Plan 2010/11	7. Update on the Programme Centre	7. Verbal update on the complaints process		7. External Audit progress

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8. Draft Internal Audit Plan – 2011/12	8. ICT detailed plan and progress	8. Audit Committee work plan		8. Audit Committee work plan
9. Draft Counter Fraud Plan – 2011/12	9. Audit Committee work plan			
10. Audit Committee Work Plan				